

GROUP B.V.

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## TO WHOM IT MAY CONCERN

Ommen, 18.03.2020

**Subject: Information on Corona Virus** 

Dear sir, madam,

First of all, we naturally hope that you are still healthy and fit.

Given the current situation surrounding the corona virus, we think it is important to inform you about the status within Laro Tape.

Our carefully composed Corona Crisis Team closely monitors all developments on a daily basis to make quick adjustments if necessary.

At the moment we are still fully operational. Office staff largely work from home office, and production is divided into 2 shifts with a thorough disinfection of all used machines and materials between shifts. Furthermore, all prescribed hygiene measures are observed by all employees. In this way we do everything we can to optimally protect the health of our employees, while ensuring our continuity as well as possible.

The stock of our raw materials has been supplemented. In this way, our production is not delayed if, for whatever reason, goods cannot be received temporarily. We now maintain contact with our suppliers even more intensively than "usual".

As it stands, you will notice little to no changes in our products, service or delivery times. We will of course inform you as soon as possible if the situation changes.

We wish for your colleagues and families that they remain healthy and that we will collectively join forces to weather this crisis.

If you have any questions or comments, we are of course happy to assist you.

With best regards,

**Laro Tape Group BV** 

Koen Rolvink Managing Director